



Gift Aid declaration form

Are you a UK taxpayer? Boost your donation by 25p of Gift Aid for every £1 you donate.

Gift Aid is reclaimed by The Chartered Secretaries' Charitable Trust from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

- I want to Gift Aid my donation of £ _____ and any donations I make in the future or have made in the past four years to The Chartered Secretaries' Charitable Trust.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Please tick all that apply:

- I would like this donation to be specifically applied to the following purpose(s):
- to the Trustees' discretion as appropriate from time to time
 - or education and research (previously ICSA Education and Research Foundation)
 - or benevolence (previously ICSA Benevolent Fund)

My details:

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

Postcode _____ Date _____

Please notify the charity if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Our Data Protection Policy and Privacy Notice can be found on our website:
icsa.org.uk/about-us/charitable-trust

