

Diploma in Charity Management registration form

Please complete in block capitals and black ink. Please return completed form together with the relevant payment to: ICSA, Saffron House, 6–10 Kirby Street, London EC1N 8TS

Personal details – please complete all fields

Title: Mr/Mrs/Miss/Ms/Dr (please circle one)

Other title: (please specify)

Surname/family name:

First name(s):

Date of birth:

Gender: male/female (please circle one)

Email address:

Home address:

Postcode:

Country:

1st contact phone no.:

work/home/mobile

(please circle one) (overseas: please ensure you give the country and area code)

2nd contact phone no.:

work/home/mobile

(please circle one) (overseas: please ensure you give the country and area code)

Employment details (if applicable)

Job title:

Employer name:

Employer address:

Postcode:

Country:

Please indicate which address we should use for communication: home business

Office use only

Registration no.:

Course details

- I am currently registered with Sir John Cass Business School.
- I confirm I have passed the following modules and am therefore eligible for the ICSA Diploma in Charity Management:
- Learning and Understanding the Voluntary Sector
 - Strategy, Diversity and Governance
 - Resource Management
 - Marketing and Fund Raising

(Please attach authenticated photocopies of your certificate or transcript that support your claim)

Registration payment

- I enclose a cheque for the sum of £350 (please make cheques payable to ICSA)
- I enclose a completed credit card form

The payment form is available from www.icsa.org.uk.

Please note your application will not be processed until the Institute has received full payment of the relevant fees.

Your information

ICSA respects the privacy of the personal data we hold and will not sell, share or transfer your personal information to third parties.

The information you have provided will enable us to register you as a student for your chosen qualification and will form the basis of your student record.

ICSA contacts students by email with information about your membership and qualification. You will also receive bulletins about ICSA's work, including: technical guidance, research, comment on governance issues, consultations and member events.

What next?

ICSA aim to complete your registration within ten working days and will send confirmation by email once your payment and registration have been processed.

If you have any questions in the meantime, please contact Client Relations on +44 (0)20 7580 4741 or by email studentsupport@icsa.org.uk.

Applicant's signature

I hereby request to be admitted as an affiliate member of ICSA. The details submitted on this form are correct, and I declare that I have read and agree to be bound by ICSA's terms and conditions of affiliate membership.

Signature: _____

Date: _____