

A mini guide to...

becoming a Member



How do I become a Member of ICSA?

Completing ICSA's Chartered Secretaries Qualifying Scheme (CSQS) and achieving GradICSA status is the first step to becoming a full Member of ICSA.

To become a full Member and gain Chartered status, you also need to demonstrate a certain level of professional experience. Many students study while they work and are able to gain their professional experience at the same time as studying.

What are the levels of Membership?

There are two levels of Membership you can apply for depending on the stage you have reached in your career:

Associate (ACIS)

You can become a full Member of ICSA and a Chartered Secretary by becoming an Associate. After achieving GradICSA status, you must be able to demonstrate a minimum of six years' relevant professional work experience which can be reduced by up to three years for graduates and holders of other relevant qualifications, if you have studied full-time.

Fellow (FCIS)

Our Fellows are senior Chartered Secretaries who have progressed to a higher-ranking role in a top organisation with a minimum of eight years' relevant professional work experience. This also can be reduced by up to three years for graduates and holders of other relevant qualifications, if you have studied full-time.

What are the benefits of Membership?

There are a range of benefits you will receive by becoming a Member of ICSA. These include:

- **An enhanced professional identity:** By becoming a full Member you will receive Chartered status which is internationally recognised and can help you open the door to a new and varied career.
- **Support for your career progression:** You will have the opportunity to attend a wide variety of targeted training courses (with a 10% Membership discount), receive support for your CPD and also have access to our recruitment service helping you to secure new job roles and ensure your CV and interview technique are up-to-the-minute.
- **The latest news and information:** You will receive monthly copies of ICSA's *Chartered Secretary* magazine and you can also sign up to receive our weekly *Newswire* updates to keep you up-to-date with the latest news.
- **Technical help and support:** You will have access to a dedicated telephone enquiry service providing technical advice on a range of subjects to help you throughout your career and you will also have access to specialist software for company secretaries and board performance evaluation.
- **A collective voice:** You will have a platform to share your voice in shaping the policy agenda and be able to participate in consultation activities as well as supporting, informing and influencing legal and regulatory frameworks.

How can I find out more?

If you would like to find out more about ICSA Membership, becoming a Chartered Secretary and to request a CSQS information pack, visit www.icsa.org.uk/student for further details.