

CSQS examination entry form

Please complete in CAPITAL LETTERS and black ink. Please return completed form together with the relevant payment to ICSA, 16 Park Crescent, London, W1B 1AH, United Kingdom.

* Denotes a compulsory field and must be completed.

Please accept my entry for the following exam session: **Summer 20** _____ **Winter 20** _____

If you do not indicate an examination session, you will automatically be entered into the next available examination session.

Title: Mr/Mrs/Miss/Ms/Dr* (please circle one) _____ Other title:* (please specify) _____

Surname/family name:* _____

First name(s):* _____

Date of birth:* _____ Student registration no.:* _____

Contact phone no.:* _____ work/home/mobile (please circle one) (overseas: please ensure you give the country and area code)

E-mail address:* _____

Signature:* _____ Date:* _____

Correspondence will be sent to the home or business address that you have elected for this purpose on your registration form. If you have recently moved, please update your address on the MyICSA area of the website.

Mode of study: (please tick one)

- self-study via a tuition provider (distance learning)
 via a tuition provider (face-to-face) via a tuition provider (online)

Name of current tuition provider: _____

Choose one examination centre from the below list:* _____

United Kingdom

Aberdeen	Derby	London
Belfast	Edinburgh	Manchester
Birmingham	Glasgow	Newcastle
Brighton	Guernsey	Northampton
Bristol	Isle of Man	Norwich
Cambridge	Jersey	Nottingham
Cardiff	Leeds	Plymouth
Chelmsford	Liverpool	Southampton

Overseas

Australia: Sydney or Melbourne	India: Bangalore, Chennai, Hyderabad, Kolkata, Mumbai, New Delhi or Pune	Singapore
Barbados: St Michael	Ireland: Cork, Dublin or Waterford	South Africa: Johannesburg
Bermuda	Jamaica: Kingston	Sri Lanka: Colombo
Botswana: Gaborone	Kenya: Nairobi	Tanzania: Dar-es-Salaam
British Virgin Islands: Tortola	Malawi: Blantyre or Lilongwe	Trinidad: Port of Spain
Canada: Ottawa	Mauritius: Reduit	Uganda: Kampala
Cayman Islands	Nigeria: Abuja, Benin, Enugu, Ibadan, Kaduna, Lagos or Port Harcourt	United Arab Emirates: Dubai
Ghana: Accra or Kumasi	New Zealand: Auckland	Zambia: Lusaka or Kitwe
Gibraltar	Sierra Leone: Freetown	Zimbabwe: Harare
Guyana: Georgetown		
Hong Kong		

Should you be unable to attend any of the above examination centres, it may be possible for us to assist you in organising a special centre. Please contact the student support team on +44 (0)20 7580 4741.

If you have a disability and/or special needs and require assistance, please contact the student support team on +44 (0)20 7580 4741 or e-mail studentsupport@icsaglobal.com.

CSQS examination entry form

The closing dates for the receipt of examination entries are:
for Winter sittings 1 October
for Summer sittings 1 April

Please read the options carefully to ensure that you are entered for the correct module.

I wish to register for the following modules:

Examination entry

Level 1

- | | |
|----------------------------------|--------------------------|
| Corporate Law | <input type="checkbox"/> |
| Applied Business Law | <input type="checkbox"/> |
| Financial Reporting and Analysis | <input type="checkbox"/> |
| Corporate Governance | <input type="checkbox"/> |

Examination entry

Level 2

- | | |
|--------------------------------|--------------------------|
| Strategy in Practice | <input type="checkbox"/> |
| Corporate Secretarial Practice | <input type="checkbox"/> |
| Financial Decision Making | <input type="checkbox"/> |
| Chartered Secretary Case Study | <input type="checkbox"/> |

- Please tick this box, if you do **not** want us to provide your employer with the results of your examinations.
- Please tick this box, if you do **not** want us to provide your tuition provider with the results of your examinations.

Your exam entry form and exam fee must be received before the closing date. Any entries received after the closing date will not be processed.

If you wish to make any amendments to your exam entry, this must be done no later than ten working days of the closing date. Please be aware that any amendments will incur an administration charge.

Payment options:

I enclose a cheque/bank draft for the sum of: _____ (please make cheque/bank draft payable to ICSA)

I enclose a completed payment form of: _____

The payment form is available from www.icsaglobal.com.

Student fees paid by:* (please tick appropriate box)

- self-funded
- employer-funded

Please note that your exam entry will not be processed until the Institute has received full payment of the relevant fees.

The fee sheet is available from www.icsaglobal.com.